

GURU GRAM BUSINESS SCHOOL

GURGAON Campus : Laxman Vihar, Dhanwapur Road, Gurgaon (NCR Delhi)
Ph: 0124-2252668,3294473. M.: 9810432331,9818059667 Fax: 2252414

Faridabad Campus: Main Sohna Pali Road, Village Pali, Faridabad (NCR Delhi)
Ph.: 0129-2484571,2484966-69, M.: 9818059667, 9810432331

NAGPUR Campus : Royal Complax, Near Old Paradi Naka, Bhandara Road, Nagpur-440035
Ph.: 0712-2683076, 2681960, Telefax: 2680776, M.: 9890287602, 9890287507

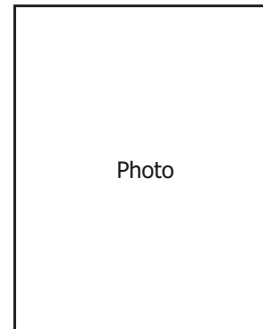
Website:gurugram.org.in, E-Mail:career@gurugram.org.in



APPLICATION FORM

Please fill in **BLOCK LETTERS**

This form requests a significant amount of personal information. This is required so that we can decide your suitability for the course you are applying for. The information you provide will be used for this purpose. It will be treated in confidence and will only be seen by those whose jobs require them to do so.



1. Course title (Code)

Session:

2. Personal Details

Title: Mr. / Miss / Mrs.

First Name: Last Name:

Permanent Address:

City: PIN Code: State:

Correspondence Address: (if different)

City: PIN Code: State:

Mob.: STD Code: Land Line:

E-mail Address: Nationality:

Local Guardian Name:

Address:

Relation: Ph:

PLEASE INDICATE HOW YOU HEARD ABOUT THE COURSE (please tick relevant boxes)

Advertisement _____ Colleague/Friend _____ Education Fair _____

Internet _____ Personal enquiry to GGBS _____

Direct Mail _____ Other: (Please Specify) _____

3. Academic Qualifications

Level, eg: X, XII, BA B.Sc., B.Com, M.Com etc.	Name of the Institute (School, College)	Name of Board / University	Passing out year	Results (grade or %)

4. Academic Achievements [attach additional sheet (s), if necessary]

Higher Secondary Level (Class I to X)	
Sr. Secondary Level (Class X + 2)	
Graduate / P.G Level	

5. Extra Curricular Activities / Achievements [attach additional sheet(s),if necessary]

Higher Secondary Level (Class I to X)	
Sr. Secondary Level (Class X + 2)	
Graduate / P.G Level	

6. Employment and Work Experience [attach additional sheet(s), if necessary]

Please give details of work experience, training and employment in reverse chronological order.

Name of Organisation	Designation	Full Time or Part Time	From		To	
			Month	Year	Month	Year

7. Family Details

Name, Address of Parents.

Father	Name:		Mother	Name:	
	Address:			Address:	
	Employer:			Employer:	
	Designation:	Fax:		Designation:	Fax:
	E-mail:	Mob.:		E-mail:	Mob.:

8. Brother / Sister(s) Details

Relation	Name:	Organisation	Designation	Mob.	E-mail

9. Please tick the desired option

A/C Hostel Room

Campus Transport

Non-A/C Hostel Room

Book Bank

10. Languages Known

Read

Write

Speak

11. Please tick the areas in which you are good/have performed/ have contributed in the past

- | | | | |
|---------------------------|--------------------------|-------------------------|--------------------------|
| 1. Public Speaking | <input type="checkbox"/> | 15. Teaching | <input type="checkbox"/> |
| 2. Dramatics | <input type="checkbox"/> | 16. Calligraphy | <input type="checkbox"/> |
| 3. Singing | <input type="checkbox"/> | 17. Painting | <input type="checkbox"/> |
| 4. Dance | <input type="checkbox"/> | 18. Art & Craft | <input type="checkbox"/> |
| 5. Training | <input type="checkbox"/> | 19. Textile Design | <input type="checkbox"/> |
| 6. Electronics / Robotics | <input type="checkbox"/> | 20. Fashion Design | <input type="checkbox"/> |
| 7. Computer | <input type="checkbox"/> | 21. Interior Design | <input type="checkbox"/> |
| 8. Networking | <input type="checkbox"/> | 22. Musical Instruments | <input type="checkbox"/> |
| 9. Web Design | <input type="checkbox"/> | 23. Swimming | <input type="checkbox"/> |
| 10. Computer Programming | <input type="checkbox"/> | 24. Music | <input type="checkbox"/> |
| 11. Athletics | <input type="checkbox"/> | 25. Quiz | <input type="checkbox"/> |
| 12. Indoor games | <input type="checkbox"/> | 26. Presentation | <input type="checkbox"/> |
| 13. Outdoor games | <input type="checkbox"/> | 27. Debate | <input type="checkbox"/> |
| 14. Event Organization | <input type="checkbox"/> | 28. Social Work | <input type="checkbox"/> |

Any other

.....

12. Declaration

I confirm that the information given on this form is true, complete and accurate and none of the information requested or other material information has been omitted. I accept that if it is discovered that I have supplied false, inaccurate or misleading information, GGBS reserves the right to cancel my application, withdraw its offer of a place or terminate attendance at the GGBS and I shall Have no claim against GGBS in relation thereto.

Applicant's Name: Applicant's Signature: Date:

UNDERTAKING / AFFIDAVIT

I-----Son/Daughter of-----

Resident of-----Do hereby solemnly affirm.

1. That I am a student of **Guru Gram Business School** located at Gurgaon / Faridabad / Nagpur (hereafter called the Institution) undergoing MBA (II) + PGPIB course. MBA (II) course is of Maharishi Dayanand University, Rohtak through Regular Mode and PGPIB is autonomous course of GGBS.
2. That I undertake to follow the rules, regulations & norms of **Guru Gram Business School** & understand that the Institute is free to take action, suspension & any other action which the management of the Institute decides, the same will be binding upon me.
3. I shall be responsible for any damage done by me of the Institute property and will pay for the same.
4. That I understand that I will have to pay my semester fees 15 days before the start of each semester examination or as decided by the management. If I fail to clear my dues I shall be liable to any amount of fine as decided by the management or else my admission may be cancelled, and I will not be allowed to appear for my trimester examination.
5. That the Institute will provide me free laptop only after I clear my first two semester full fee including University, application, and admission fee. & hostel fees (if applicable)
6. That I understand that the Institute will provide me with two pairs of college uniform, one business suite & College I-Card. I shall have to wear the college uniform and bring I-Card regularly while coming to the Institute otherwise I shall not be allowed to enter the Institute.
7. That I shall not refuse any on-the job training arranged by the Institute. In case I don't join the training, the Institute will not be responsible and I will have to make my own arrangement, as on-job-training is a mandatory requirement for the award of the degree by the University.
8. That I shall comply with the Institution Conduct Rules.
9. That I shall maintain a minimum attendance of 80% in all academic & non- academic activities of the Institution & in case I don't maintain 80% attendance shall forego my chance for campus placement and will not be allowed to appear for the trimester examination.
10. I know that the fee paid by me is non-refundable in any circumstance. I agree that in case of any dispute, jurisdiction of Gurgaon courts only would be applicable.

I believe that all the explanations & information given above is true and to the best of my knowledge. And I agree to above of my free will and without any pressure and coercion.

Deponent

Witness

